

Room Party Basics

- Know that every teacher has different expectations. Some teachers will give you a party plan, laying out all the details for you to execute. Others will await the party as anxiously as the children to see what fun you have prepared for them! ALWAYS check first with the teacher first.
- Please take into consideration the following for class parties:

Harvest: This is a party in place of a Halloween party. We ask that no witches, ghosts, goblins, etc. be used in the school's celebration. Pumpkins may be used but no Jack-o-lanterns with faces. In our school, the Harvest Party will be a celebration of the end of summer, the beginning of harvest and general thanksgiving to God.

Christmas: Christmas is a time for us to celebrate God's gift to us: Jesus Christ. Please do not use Santa or reindeer decorations. Jesus, snowflakes, mittens, candy canes, wreaths, gingerbread houses, etc. may be used.

Valentine's Day: On this holiday, we stress friendship and love, especially God's love. Valentines of good taste may be exchanged by students if ok'd by the teacher.

Easter: Please talk to your teacher about what may or may not be appropriate for the party.

- Make a Room Party Checklist for each party. You'll feel more organized and the party will be much more successful.
- Plan to arrive half an hour before the party is to commence. Unload all of your props and goodies as close to the classroom as possible without disrupting the class.
- Make arrangements with the teacher to have the classroom available for set-up 15 minutes before the party starts.
- Ask all party volunteers to arrive 15 minutes prior to the start of the party to set up, and finalize plans.
- Start and end the party on time.
- Don't assume that pre-school siblings will be welcomed. Check with the teacher first.
- Bring everything you will need for each game and craft. Don't assume that the teacher will have masking tape or a glue gun if you need those items.
- Bring along a large plastic trash bag, and some paper towels. The teacher will appreciate not having an overflowing trashcan, and the school custodian will adore you!
- When awarding favors and prizes, make sure that the party ends with identical treasures in everyone's hands!
- Always plan to have extra snacks available so that the teacher, school principal, and parent helpers can enjoy them also.
- Use the internet for Party Tips for Crafts, Games, Snacks, and Favors for some general ideas, and our holiday party tips for ideas for a specific party.
- Always add a few decorations. Simple table decorations can make all the difference in the world in the fun quotient! Balloons, streamers, curling ribbon, and plastic tablecloths are inexpensive, but go a long way in making a room look festive.
- Don't forget the camera and film or video camera.
- Above all else, be flexible, and have fun! Our precious children and the important events we celebrate with them should be savored and treasured.

Additional Info: You can order items from Oriental Trading (www.orientaltrading.com)